

**Undergraduate International Conditional Offer**

Mr. Moses Omole  
11, Chika street, odudu, igbogbo bayeku  
Ikorodu  
Lagos  
104102  
Nigeria

**Student ID:12592520**

**Date: 21 February 2022**

Dear Mr. Omole,

**Application Decision**

Coventry University, Coventry University London, CU Coventry, CU London and CU Scarborough come together to form part of the Coventry University Group (the "University") with all degrees awarded by Coventry University.

With reference to your application to study at the University, we are delighted to offer you a place on the following course which is conditional on the 'offer conditions' detailed below being met:-

<b>Course Title</b>	BEng (Honours) Mechanical Engineering (RQF Level 6)
<b>Location</b>	Coventry University
<b>Award on Successful Completion</b>	BEng
<b>Stage of Entry</b>	Stage 1
<b>Academic Course Start Date</b>	12 September 2022
<b>Usual Course Duration</b>	3 Years
<b>Total Anticipated Tuition Fees per Academic Stage/Year of the Course</b>	<b>£18,050</b> as advertised for the 2022/2023 Academic Year [use your student ID as a payment reference]
<b>1<sup>st</sup> Tuition Fee Payment for the first Academic Stage(the Deposit to secure your place)</b>	<b>£4000.00</b> to be received by the University as part of your offer conditions. On meeting your other offer conditions and by paying this Deposit, you formally accept your offer of a place with the University.
<b>2<sup>nd</sup> Tuition Fee Payment for the first Academic Stage/Year to be received by the University before your arrival for enrolment (payable once your Visa has been issued to you)</b>	<b>Additional £4000.00</b> to be received by the University before enrolment begins on <b>5 September 2022</b>
<b>Remaining Tuition payment for the Academic Stage/Year</b>	<b>£10,050</b> to be received by the University by <b>15th January 2023</b>
<b>Scholarship/Tuition Award (subject to eligibility )</b>	These are awarded based on specific requirements and <b>are subject to eligibility</b> . Please note final confirmation of any awards/scholarships will be confirmed on your CAS statement. *if awarded, this is only valid for your first year of study at the University*
<b>Estimated Living Expenses (based on UKVI Guidance)[ UKVI Student Route Policy Guidance ]</b>	Estimated at £1023.00 per month

We regularly review our course content, to make it relevant and current for the benefit of our students. Please check the current online course pages to read about the course on which you are being offered a Conditional place.

**Offer Conditions**

You are required to accept your offer and meet all the following conditions **before 15<sup>th</sup> August 2022 to be eligible to enrol** on your course:

- Provide an academic/work reference letter on official headed paper duly signed by the referee.
- Provide copies of bank statements that confirm you have held funds in an acceptable bank account for a minimum of 28 consecutive days. We will assess these for you and advise if they are sufficient for you to proceed with your visa application in accordance to UKVI Tier 4 visa regulations (Please go to this link on our website for more information: <https://www.coventry.ac.uk/international-students-hub/new-students/coming-to-the-uk/your-visa/tier-4-visa/>)
- Provide completely filled under 18 consent form.
- Provide an official letter of sponsorship for the full tuition fee of this course to secure your place. Refunds will be given if you are refused a student visa.
- Pay £4000.00 to secure your place onto the course. **The 2<sup>nd</sup> payment must be paid and received at the University before your arrival for enrolment.** You must have paid a minimum of £8000.00 in order to be able to complete your enrolment. Refunds may be given if you are refused a student visa (subject to the University Policy and Current UKVI Immigration Regulations).

You are required to meet the following conditions before enrolment begins on 5<sup>th</sup> September 2022:

- Obtain a UKVI Student Visa to permit you to study in the UK ( Please ensure you apply for an ATAS certificate and include it with your visa application if your course requires you to hold one ) Send a copy of your ATAS certificate once it's been issued to you.
- Pay the 2<sup>nd</sup> installment of your tuition fees which must be received by the University before your arrival for enrolment. *[Once you have received your visa, please make arrangements to pay your 2nd instalment before 5<sup>th</sup> September 2022. Please note, tuition awards and scholarships cannot be used to fulfil this requirement (they can only be applied towards the fulfilment of your final instalment).]*
- Ensure you have and bring with you the originals of all the academic documents used in issuing your CAS to you. Photocopies or photos of these on your phone will not be accepted at enrolment

Refunds may be given if you are refused a student visa (subject to the University Refund Policy and Current UKVI Immigration Regulations).

#### Important Information-please read

Enrolment onto your course is subject to you obtaining the right to study in the UK on a course at the University.

#### Confirmation of Acceptance for Studies ("CAS")

On confirmation of evidence that you have met all the entry conditions set out above, save for obtaining a visa, including receipt of your 1<sup>st</sup> Tuition payment (or an acceptable financial guarantee letter) by our finance department, we will e-mail you your unique CAS number. This will be a PDF copy of the CAS statement generated from the UKVI's SMS portal. You will need your CAS to apply for your student visa. Where applicable, we may be able to issue you an Unconditional Offer Letter as evidence that you have fulfilled all admissions entry requirements

#### Accepting Our Offer

To accept this offer and firmly reserve a place, log into the Applicant Portal to review and accept your offer. Please be aware that if you fulfil your offer conditions (if applicable) and pay the Deposit, on receipt of the Deposit by the University you formally accept your offer of a place with the University. If you have applied via a recruitment agent please contact them to accept your offer

This offer has been made on the basis that you are an International Student. If this is not correct, this offer may be withdrawn at any time.

If you consider that you are a Home fee paying please contact [ukadmissions@coventry.ac.uk](mailto:ukadmissions@coventry.ac.uk) who will review this offer.

By accepting your offer of a place, a Student Contract will be formed between you and the University. A copy of the 21/22 Student Contract can be found on our website. This Offer Letter, the 22/23 Student Contract (and the documents referenced within it), detail the rights and the obligations you will be bound by during your time as a student and contain the obligations that the University will owe to you. You should read the Student Contract before you accept an offer of a place and before you enrol at the University.

Your Student Contract with the University begins as soon as you accept your offer. If you want to cancel your place, you have the right to do so within 14 days of accepting the offer. Within that 14 day cooling off period, you do not have to give a reason for cancelling. However, you must tell us that you want to cancel your place in a clear, written statement. If you need help making your statement clear, you can fill out the cancellation form attached to the enclosed 22/23 Student Contract and email it to [applications.io@coventry.ac.uk](mailto:applications.io@coventry.ac.uk)

**Enrolment Details**

Further information will be sent to you by email advising you on how to enrol, most importantly:

- Ensure you do bring originals of the academic documents used by the Admissions team to issue your CAS to you [these would be stated on your CAS in the evidence to obtain offer section.] for verification by the University’s Compliance team
- Ensure your personal details including your full names and date of birth on your original academic documents **do match** the same details on your passport. If there are any discrepancies between these documents and your passport you need to provide a supporting letter from your previous institution confirming you are indeed the same person who studied with them and was awarded the qualification. Please note the University **does not accept** affidavits and these would not be accepted for enrolment.
- You must have paid up to £8000.00 before you arrive to enrol.

Further information can be found at <https://www.coventry.ac.uk/study-at-coventry/get-ready/>

**Document Verification – Academics and Evidence of English Proficiency**

At enrolment, we will need to verify your academic and English qualifications stated on your CAS or Unconditional Offer letter. You **MUST** bring these original documents with you to enrol onto your course. Photocopies or electronic copies will **NOT** be accepted and you will not be able to enrol. Likewise, you may not be allowed to attend classes if originals of these are not provided.

**Tuition Fees**

The University will charge tuition fees in accordance with the ‘Tuition Fee Terms and Conditions and Refund Policy. **Please ensure that you read the ‘tuition fee terms and conditions’:**

<https://www.coventry.ac.uk/the-university/key-information/registry/withdrawal-refunds/>

International Students (Non-EU) are required to pay a tuition fee deposit at each Academic Stage/Year to secure a place. Before you can fully enrol onto your course, or each Academic Stage/Year, **£8000.00 of your full tuition fees for the relevant Academic Stage/Year must be received by the University.** Please ensure you allow sufficient time (approx. 7- 10 working days) for your payment to be processed by your bank, received by the University and credited in to your student account. You may not be able to attend classes and have full access to University facilities, if you do not fulfil all the requirements for enrolment.

If you have to extend your studies beyond the normal duration of the course (e.g. to repeat a year or resit examinations) the University reserves the right to charge you fees at a higher rate during the additional period of study.

Academic Stage/Year	Dates	Payment Details
Academic Stage/Year 1	[Sept 2022] to [May 2023]	-First instalment due as part of your offer conditions

		-Second instalment due before enrolment 6 <sup>th</sup> Sept 2021
Academic Stage/Year 2**	[Sept 2023] to [May 2024];	First and second instalment due September 2022
Academic Stage/Year 3**	[Sept 2024] to May [2025]	First and second instalment due September 2023

\*\* the fees for Stage 2 and 3 are subject to change due to inflation [and currency fluctuations] but will not be more than [5%] greater than the sums estimated above. For the actual fees for Stage 2 and 3 please contact the finance team after enrolment.

This offer is produced on our understanding that you are an overseas fee payer. If for any reason you believe you are a Home student, you need to complete a fee assessment form and provide all supporting documents for us to assess and confirm your fee status. We will need this completed at least 8 weeks to the start of your course. No applications for fee assessment will be accepted if we will not have enough time to process your request and make an informed decision to confirm your fee status before you are enrolled on the course. If you commence your studies as an overseas fee payer, without a fee assessment, you will remain an overseas fee payer for the duration of your course, unless there is a significant change in your immigration status and at the University's discretion.

Please note you may be asked to provide evidence of your financial documents before your CAS is released to you. Your financial documents must meet the requirements for a student visa application. You can find more information here: <https://www.gov.uk/student-visa>

#### **EU Students**

If you have the right to live in the UK, including under the UK Government's EU Settlement Scheme or because you are from the Republic of Ireland, you may be exempt from paying international fees and we encourage you to contact us via [ukadmissions@coventry.ac.uk](mailto:ukadmissions@coventry.ac.uk) to discuss this further. Please note you will be required to provide documentation to prove your fee status eligibility.

#### **Relevant Unspent Criminal Convictions**

The University asks all individuals seeking sponsorship by the University to declare any relevant unspent criminal convictions in accordance with its 'Disclosure of Criminal Convictions Policy and Procedure'. If you accept this offer, you will receive an email with a declaration form which you must return to the University for consideration before your CAS will be issued to you.

You can see the 'Disclosure of Criminal Convictions Policy and Procedure' [here](#)

#### **How to Pay (you will need to quote your Student ID number and full names when making payment):**

- Directly over the phone with an acceptable credit/debit card, by calling us directly on **+44 (0)24 7765 2152**
- Online (for the Coventry Campus): [here](#)
- By bank transfer\*\*\* and other methods- see information [here](#)

\*\*\* In some instances, we may need to track your payment in order to process your application further, so please include a scanned copy of your MT103 form when you send us your evidence of payment by email.

Please note that students or 3<sup>rd</sup> parties may no longer be able to pay in Cash deposits at the branch counters at some UK banks. So we strongly advice you make your tuition payment(s) using one of the options highlighted above.

#### **Tuition Awards and Scholarships**

If you have been awarded a tuition award or scholarship, you will only be able to apply them onto your final tuition payment (not towards your second instalment). If paying your full fees upfront, at once before enrolment, we recommend that you deduct the value of the tuition award or scholarship before making your full payment. Refunds could take numerous weeks to process.

### **Academic Progression**

If you have ever studied in the UK prior to joining the University, you must provide details of any study undertaken, including results and copies of visas held. You should also inform us of any courses you have failed or failed to complete for any reason. Failure to disclose this may result in visa refusal or withdrawal of our sponsorship of your study in the UK.

### **Sponsored Students**

If you are being sponsored by a UKVI approved organisation (such as your Government or your employer), please ensure you provide us with a formal and acceptable letter of Sponsorship confirming the terms of the sponsorship, in accordance to the tuition and maintenance fees stated above.

Please note that the University does not accept MOHE sponsored student onto Undergraduate courses that are less than 3 years in length.

### **Completing the under- 18 Parental Consent and Guardianship Form (if required)**

If you are under the age of 18 at the time you accept this offer, you need your parent or guardian's consent and you must fill in the form providing us with contact details of a UK-based parent/guardian, who will be accessible to the University should the need arise.

**We will not issue your CAS letter if this form is not completed fully and returned to us.**

### **Alternative Offers**

Please note that admissions onto our courses are subject to you fulfilling our minimum entry requirements. If we assess your application and qualification(s) (with you providing a portfolio, undergoing a faculty interview where required) for a particular course, we may have offered you an alternative course that is more suitable to you based on your qualifications and skill set. Please note, alternative courses offered may take place at one of our other campuses. Please read the offer details above very carefully.

MDes or MEng Programmes are over four years with the possibility of doing an Industry Enhancement year. This is reflected within the exit titles associated with the four-year courses, either Sandwich BA/BEng (Hons) qualification or an integrated Masters course with an MDes/MEng qualification. The Integrated Masters route is designed for high achieving students to continue their studies and to develop advanced technical skills; as such, achievement attained during level 2 is used to determine suitability for progression. Additionally, a three year BA (Hons) degree is available for those wishing to omit the Industry Enhancement year. We would only issue an offer and CAS for a standard 3 year or 4 year BA/BSc Degree and not for an integrated masters.

If you opt to extend the length of your course after your visa has been granted and this extension does not involve an Industrial placement, you will be required to return to your home country in order to extend your student visa. You will be responsible for covering all additional costs associated with this including visa applications and return travel.

### **Data protection**

The University has a comprehensive Data Protection Policy which can be found on our website.

You can find out more about how the University handles student data and your rights in relation to data protection in our Fair Processing Notice for students a copy of which can be found on our website at

<https://www.coventry.ac.uk/the-university/gdpr-and-data-protection/fair-processing-notices-and-ico-registration-numbers/>

It is important that you read this Fair Processing Notice as it will tell you what personal information we collect from you, why, what we do with it and who we may share it with.

### **Personal Details**



**International Office  
Coventry University**  
Priority Street  
Coventry CV1 5FB  
Telephone +44 (0)24 7615 2152  
Fax +44 (0)24 7615 2175  
[www.coventry.ac.uk/international](http://www.coventry.ac.uk/international)

Please notify us if you change your address, email or telephone contact details so that we will keep in touch with you until enrolment. Good luck with your preparations and we hope you will be able to join us at the University soon. If you have any further queries please do not hesitate to contact us.

Yours Sincerely

Robert McGowan  
Group Director, Recruitment and Admissions  
Coventry University

